

Alderman Lane moved approval of the first reading of Ordinance B14-22. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue stated that Mr. Hetlage had prepared some code updates concerning home based businesses. Mr. DeClue reported that the Governor signed a bill into law this year that created a category of “no impact” home-based businesses and given them essentially a right to be conducted within the home without being charged for a business license or being subject to other municipal regulations concerning home based businesses, with the exception of parking regulations. Mr. DeClue stated that the business cannot put up signs but may have multiple people on the property at once adding that to be “no impact” a business’s operations cannot be visible from the street in the front yard. Mr. DeClue reported that this ordinance will likely apply to many of the home-based businesses in Glendale, such as CPAs, contractors, and more. Mr. DeClue also stated that these changes were referred to the Plan Commission for their review and report and at their September 22nd meeting, the Plan Commission members unanimously recommended adoption of the rules to the Board of Aldermen, citing the necessity of aligning with state statutes regardless of their opinion about the State law.

Mr. Hetlage stated that this item had been under discussion for 20 years, answering Mayor Wilcox question related to context.

Alderman Lane asked how many businesses will be affected. Ms. Carr noted that based on current licensed businesses, 60 home businesses will be affect with a loss to the City of approximately \$1,500.00.

Alderman Vitale questioned business taxation. It was noted that the City did not tax business, but commercial businesses pay a licensing fee based on a percentage of gross receipts.

Alderman Capshaw Cushing suggested that this law could have something to do with COVID.

Alderman Nauman suggested that the City try to find another way to make up what we will be losing. Mr. DeClue stated that the fees are minimal.

Mayor Wilcox asked if there was any questions or comments.

Mayor Wilcox called for a voice vote which was unanimously approved.

The first reading passed.

Mr. DeClue read the Ordinance by caption only.

The Ordinance was tabled for the next meeting.

Mr. DeClue noted that there would be a Public Hearing at the next meeting.

DISCUSSION: PURCHASING POLICY UPDATE

Mr. DeClue reported that was interested in harmonizing the entire code and wanted to include a discussion about the City's purchasing policy for all the departments noting that no one has looked at this section since the code was expanded and reviewed by the Board in 2010.

Mr. DeClue stated that the City Administration deals with the department heads in purchasing needs for the City adding that he wanted to discuss possible tweaks to the rules in the policy.

Mr. DeClue stated that currently the City Administrator has the power to make decisions about purchasing with the City Clerk acting as backup. Mr. DeClue noted that he was both CA and City Clerk and thought it would be advisable to modify the name of the backup. Mr. DeClue also stated that he had been reviewing the purchasing policies of other municipalities in the region noting that their administrative limits were \$10,000 to \$25,000 spending limits and added that Glendale with a limit of \$5,000, was not in step with most municipalities except possibly Shrewsbury. Mr. DeClue used as an example, the recent hose purchase of \$5,700 and noted inflation is playing a new role.

Alderman Nauman stated that he appreciated knowing the details.

Alderman Roettger noted that after looking at the list of other cities with higher caps and on their purchasing, may not be good for Glendale.

Mr. DeClue noted that the City of Oakland had a limit of \$15,000 adding that he was not recommending a specific number but added that the issue had not been addressed in the last 10 to 15 years.

Alderman Nauman suggested that the Mr. Lawrence, the Finance Director could look back through purchasing activity during the last 24 months and bring a report to discuss this more at length adding that due to our size, the Board had a habit of reviewing all big-ticket items which was a good education for purchasing and a learning opportunity.

Mayor Wilcox agreed with Alderman Nauman.

Mr. DeClue stated that he was not recommending a number but just wanted to see where the Board stood on this issue, wanted to clean up the code and set up rules for emergency purchases which was not addressed in the current code. Mr. DeClue noted that purchases are reported on the monthly Treasurers report adding that the earlier storm damage and emergency needs for tree cleanup and removal or power outages are examples of how emergency purchasing needs pop up. Mr. DeClue will ask Mr. Lawrence to put a report together for the Board.

REPORTS

Mr. DeClue

Mr. DeClue stated that he would be meeting with the Kirkwood Superintendent, the Des Peres and Kirkwood City Administrators next Thursday at the monthly CA meeting adding that topics at the meeting would include the MSD Capital Campaign, discussions about big projects pending rate hikes. Mr. DeClue noted that MSD still did not have the statutory ability to address

stormwater but added that the stormwater and the sewer had been separated. Mr. DeClue reported that there was an upcoming major sanitation project with Warson Woods and Glendale which included the Glendale Chrysler property which was discussed earlier with Glendale Chrysler. Mr. DeClue reported that Jazzfest would be held Friday, October 7, adding that the departments were prepared, 4 food trucks and 2 beer trucks were scheduled, three good bands were performing, and the weather forecast called for cool weather. Mr. DeClue stated that it would be a fun event for families and friends.

Alderman Nauman stated that he received a question from Mike Baugus concerning son-student parent communication with the school district adding that the Kirkwood School District could do a better job communicating with the entire community. Alderman Nauman noted that the school children and their parents receive mailers through the school district and added that there was a gap in communicating with parents without school aged children. Mr. DeClue stated that he would look to see who was in charge of communications following the retirement of the previous communications people.

Mr. DeClue reported that the street overlay project on Brownell to Veneman has changed due to the way in which the road meanders towards Venneman. Mr. DeClue stated that many yards have made their way to the street which needed to be corrected. Mr. DeClue stated that the intersections would receive ADA ramps, adding that it would improve pedestrian flow. Mr. DeClue stated that the same contractor working a Queen Ann and Sappington would be working on Oakway with an October groundbreaking. Mr. DeClue noted that curbing would reset the road between Brownell and Venneman adding that with a widened road it would be better and safer. Mr. DeClue noted that the homeowner's would be involved.

Alderman Lane noted that Mr. Jones, Superintendent of Public Works spray painted the area so it could be seen.

Alderman Roettger

None

Alderman Vitale

Alderman Vitale asked Chief Beaton for a report on any outcomes related to recent car thefts and/or catalytic converter thefts. Chief Beaton stated that some have been arrested, some had been caught with items following thefts or caught in other jurisdictions whereby fingerprints were obtained. Chief Beaton stated that some arrested were young juvenal's from the City of St. Louis and were being held in JV court with a list of charges in place adding that the case against the juvenal was presented for prosecution.

Alderman Vitale reported that one of our officers was called into a major case squad assignment and thanked Sergeant Mason for his work. Alderman Vitale noted the brazen actions happening in the area and asked if a K9 unit would be feasible for Glendale. Chief Beaton stated that Glendale had a K9 unit some years ago adding that he could look into the idea and do some research. Chief Beaton noted that a K9 unit would not be on duty 24/7 but added that there would be a need to call in other agencies to cover the break. Chief Beaton stated that the departments all help each other and would gladly do the research.

Alderman Roettger asked if being a K9 city was a prerequisite for K9 support. Chief Beaton stated that any department could receive K9 support if requested.

Alderman Vitale stated that she liked the idea of a K9 unit adding that it would positively reduce crime in our area. Alderman Vitale thanked Chief Beaton for his response.

Alderman Lane

Alderman Lane reported that she received an email last Friday concerning the flashing signs on Sappington Road and Kirkham which would flash within the school zones requiring the reduction of speed from 25 mph to 15 mph and was given a suggestion that the street signs in the crosswalks have push to walk button to engage the sign for pedestrians waiting to cross.

Chief Beaton stated that the grant application for the crosswalk could incorporate a request for the second round of grant money.

Chief Beaton and Mr. DeClue noted that the City Engineer could add his input as well for budgeting but agreed that it was a good idea for the Kirkham crosswalks and added that the first round of funding was for the school zone signage only but during the next round in 9 months, the issue could be discussed, researched by Mr. Jones and the City Engineer, and possibly added to the application process. Chief Beaton stated that he could run radar for reporting purposes.

Alderman Capshaw Cushing

Alderman Capshaw Cushing asked if procedure could be discussed at this meeting regarding the appeal process coming up at the next Board meeting. Mr. Hetlage stated that procedure questions could be answered. Mr. DeClue stated briefly that the procedure will be as follows: the appellant will present their case, and ARB member will have the opportunity to speak and may explain why, refute or answer questions from the Board, then the public will be given the opportunity to speak with a three-minute limit per person and then wrapped up by the appellant once more. Mr. DeClue stated that at that time, the Board of Aldermen may defer to another meeting to render a decision adding that only the Board would be entitled to ask questions with everyone else only addressing the Board.

Alderman Nauman

Alderman Nauman reported that there was a water abatement issue related to 838 and 832 Warwick, two new homes built by Kevin Hermann noting that following a meeting with the homeowner and Mr. Hermann, there was an unsatisfactory resolution which required another meeting with the homeowner, Mr. Hermann, Mr. DeClue, the Mayor, Alderman Vitale, and myself. Alderman Nauman stated that he had looked at various google maps from 2007 and 2012 and noted that the grading of the new lot has shifted the water issue onto Kaiser's home which had been flowing east but was not flowing west. Alderman Nauman noted that the new grading was contributing to the issue and noted that Ms. Kaiser was going to set up another meeting to reach out to Mr. John Falk, the Civil Engineer on the ARB. Alderman Nauman noted that the plans met all requirements, adding that the nuance related to how the property was graded before sod went down. Alderman Nauman reported that a dry creek bed with a French

drain at a price of approximately \$10,000 was considered but cost prohibitive and hoped the ARB changes would address this type of issue, addressing the before and after grading plans.

Mayor Wilcox noted that the other new house had water issues as well and asked if the builder was responsible.

Mayor Wilcox

Mayor Wilcox reported that the property to the west of Glendale Chrysler, including Marketplace at the Abbey, Hertz, etc., were all gone, noted that the owner of the property had built the plaza many years ago and has now put the property up for sale. Mayor Wilcox reported that meanwhile, the owner was working on the parking lot due to noncompliance issues related to ADA requirements and a lawsuit filed against him. Mayor Wilcox reported that the owner had some health issues was taking a loss but was in a holding pattern until the property ownership transitioned to the son or until it sold.

Mayor Wilcox noted that the Brookside neighbors suggest the Glendale Chrysler buy it and agreed that the concept was a good idea. Mayor Wilcox was not aware if the two parties were working together.

Chief Beaton reported that the County had received the permits for the installation of the county road Flock camera adding that Mr. Jones wrote a letter regarding excavation requirements and awaiting that permit.

Chief Beaton reported that there was a school sign supply issue for the Sappington Road signage adding that Officer Hicks would be reaching out to TAPCO to find out the timing. Chief Beaton reported that the original date was September 30.

Chief Beaton stated that the company representing the emergency alert system met with all other cities' police chiefs who are all on board with their administrations and were trying to schedule a formal presentation. Chief Beaton stated that due to the difficulties in scheduling, he recommended that the City of Glendale move forward with Code Red for the next Board of Aldermen meeting adding that the annual cost will be \$3,200.00 per year, and training our staff and dispatch now, we could 'hit the ground running'.

It was noted that there were many questions such as if the dispatch gets a call, what has to happen, how soon does that happen, how will that protocol in place, to help with that protocol, who will have authority, in house or to put it out to the community, to police or fire depending, on department backups, command of department, authorization due to sensitive nature and then marketing aspect.

Mr. DeClue stated that he had talked to other cities, adding that residents would need to opt in and noted that it worked well in other cities. Mr. DeClue stated that the focus would be heavily weighted towards the benefits to the resident and the city, including public safety, street closures, community events but would not be overly used, adding that he would mention this to the school as well in marketing to residents.

Alderman Nauman stated that he understood the command structure noting that Glendale needed to create the protocol oriented towards the chain of command.

Mayor Wilcox stated that he spoke with Warson Woods adding that alerts were not just city specific but often group or municipality oriented. Chief Beaton stated that it could be set up as a GPS system which would include many municipalities. Mayor Wilcox stated that should be a standard feature, setting up geofences with multiple communities.

Mr. DeClue stated that he recommended that the City move forward and would have a presentation for the Board.

Chief Beaton stated that he would be coming to the next Board meeting for a request to purchase two vehicles budgeted earlier. Chief Beaton reported that due to COVID related changes, the State contract was a no-bid process, with a changed the preferred vendor list.

Chief Beaton reported that the City has partnered with seven other police departments, and through social media, will be coordinating flyers with all city logos on a monthly basis promoting safety issues with October beginning as Pedestrian Safety Month. Chief Beaton stated that each department would promote an issue each month and would include all departments on monthly flyers as an equal share of time for all departments throughout the year.

Mr. DeClue reported that new trash bills were mailed to homeowners today and instead of green postcards, would be full page bills with space to customize notices to all residents.

ARCHITECTURAL REVIEW BOARD APPEAL: 813 EAST ESSEX

Re-scheduled for Monday October 17, 2022

ARCHITECTURAL REVIEW BOARD APPEAL: 993 GLENBROOK

Re-scheduled for Monday October 17, 2022

Alderman Lane moved to adjourn to Executive Session. Alderman Capshaw Cushing seconded the motion. There being no further questions or discussion, Mayor Wilcox called for a vote:

Ayes: Alderman Roettger, Alderman Nauman, Alderman Vitale
Alderman Lane, Alderman Capshaw Cushing

Nays: None

ADJOURNMENT

Alderman Nauman moved to adjourn the meeting, seconded by Alderman Roettger. The motion was unanimously approved.

These minutes are approved as submitted this 17th day of October, 2022.

Joanne Carr
Deputy City Clerk